

**APPLICATION FOR APPOINTMENT
TO THE CRIMINAL JUSTICE ACT PANEL
FOR THE DISTRICT OF CONNECTICUT**

CJA Panel members represent indigent defendants who are charged with criminal offenses in Federal Court, at both the trial and appellate level. Panel members may also be called upon to provide representation to habeas corpus petitioners. The Court seeks dedicated attorneys with experience and proven competence in the area of federal criminal defense. The qualifications of applicants will be examined by the Standing Committee on the Criminal Justice Act, who will make recommendations to the Judges concerning membership. The District Judges ultimately determine who shall be appointed to, and remain on, the Panel.

**ALL QUESTIONS MUST BE ANSWERED FOR YOUR APPLICATION TO BE
ACCEPTED FOR CONSIDERATION.**

This is a fillable form. Email the completed application to cja@ctd.uscourts.gov:

**Dinah Milton Kinney
Chief Deputy
U.S. District Court
141 Church Street
New Haven, CT 06510**

Any inquiries can be directed to the Clerk's Office at (203) 773-2430.

**UNITED STATES DISTRICT COURT
DISTRICT OF CONNECTICUT
APPLICATION FOR APPOINTMENT TO THE CJA PANEL**

A. General Information

1. Name: _____
(Last) (First) (Middle)

2. Office Address: _____
(Firm Name)

(Street) (City) (State) (Zip)

3. Telephone Numbers: _____
(Office) (Home)

(FAX) (Pager)

(Mobile) (Internet E-mail)

4. Federal Bar Number: _____

5. Date Admitted to Connecticut Bar (state): _____

6. Date Admitted to District of Connecticut Bar (federal): _____

7. Date Admitted to Second Circuit Bar: _____

8. List other Federal Districts to which you have been admitted:

9. List other Circuits to which you have been admitted:

10. Admitted to the Supreme Court Bar?

Yes _____ No _____

11. Law School from which you received your JD:

_____ Year: _____

12. Please list any foreign languages in which you are fluent:

B. Professional Experience

1. Please complete the following for each professional employment held during the past 15 years (duplicate this section if necessary):

Employer, firm or agency _____

Address _____

Telephone (____) _____

Supervisor or managing partner _____

Title or position(s) you held (e.g., associate, partner) _____

Dates of employment or affiliation _____

Duties _____

2. If you were employed as a prosecutor or public defender and that information was not covered in the preceding pages, list the dates, office(s), address(es), supervisor(s) and type of practice in which you were engaged in that position.

3. Indicate your **Criminal Trial** experience by providing approximate totals in the following categories:

	Federal Court	State Court
Jury Trials	_____	_____
Bench Trials	_____	_____
Pleas & Sentencings	_____	_____
Appeals	_____	_____

Other Court Hearings _____
(e.g. evidentiary
hearings on motions)

4. Indicate your **Civil Trial** experience by providing approximate totals in the following categories:

	Federal Court	State Court
Jury Trials	_____	_____
Bench Trials	_____	_____
Other Court Hearings	_____	_____
Depositions	_____	_____

Please list all trials that you have had in the last three years (attach additional sheet if necessary):

<u>Court</u>	<u>Judge</u>	<u>Case Name and Number</u>	<u>Date of Trial</u>	<u>Jury? (Y or N)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

5. Provide the names and citations of any published decisions in which you were the attorney of record:

6. Provide the name and citation to any published law related article(s) that you have authored:

7. Are you Board certified in any area of the law?

Yes _____ No _____

If so, in what area(s) _____

8. Have you at any time been a member of the CJA Panel for this or any other Court?

Yes _____ No _____

If yes, please state

(a) which Court(s) _____

(b) dates of membership _____

(c) reason for leaving _____

9. Have you ever been removed from, or been asked to resign from, a CJA Panel? If so, please explain:

10. Have you ever been suspended, disbarred or otherwise sanctioned by any court,

judge or bar panel? If so, please explain:

11. Do you have any experience in the defense of death penalty cases?

Yes _____ No _____

If so, describe: _____

12. Do you have any experience in post-conviction death penalty cases?

Yes _____ No _____

If so, describe:

13. Do you have experience in Immigration matters?

Yes _____ No _____

If so, describe:

14. Please list all criminal practice seminars or training programs you have attended in the past five years:

15. Please describe briefly any other experience you have that bears on your qualifications to serve as CJA counsel (e.g. teaching, training, bar activities).

C. References

Please provide requested information for three persons (including at least one judge before whom you have appeared) who are well-acquainted with your work and with your qualifications to be a Panel member.

1. Name _____
Title _____

(Street)

(City/State/Zip Code)

(Phone)
Relationship _____
Period of acquaintance _____

2. Name _____
Title _____

(Street)

(City/State/Zip Code)

(Phone)
Relationship _____
Period of acquaintance _____

3. Name _____
Title _____

(Street)

(City/State/Zip Code)

(Phone)
Relationship _____
Period of acquaintance _____

D. Additional Questions

1. Have you familiarized yourself with:
 - (a) Federal Rules of Criminal Procedure
Yes _____ No _____
 - (b) District of Connecticut Local Rules:
Yes _____ No _____
 - (c) Federal Rules of Appellate Procedure:
Yes _____ No _____
 - (d) Federal Rules of Evidence:
Yes _____ No _____
 - (e) United States Sentencing Guidelines:
Yes _____ No _____
 - (f) Bail Reform Act:
Yes _____ No _____
 - (g) The Criminal Justice Act:
(18 U.S.C. § 3006A)
Yes _____ No _____
 - (h) Connecticut's Local Plan for Implementation of the Criminal Justice Act:
Yes _____ No _____
2. Do you understand that there are compensation limits for appointed counsel under the Criminal Justice Act and that the Court is the final arbiter of the payment of counsel?
Yes _____ No _____
3. Do you understand that you are personally responsible for the representation of your client upon receiving a CJA appointment and that this responsibility cannot be delegated?
Yes _____ No _____

4. Do you understand that you will be expected to continue to represent a client on appeal when appropriate after having received a CJA appointment?

Yes _____ No _____

5. Do you or your firm have any limitations on the number or types of cases to which you will accept appointment?

Yes _____ No _____

If so, describe:

6. Do you understand that all CJA Panel Attorneys are required to use the Court's Case Management/Electronic Case Filing (CM/ECF) system?

Yes _____ No _____

I have read the foregoing application and certify that the information contained therein is true.

DATE

SIGNATURE

PRINTED NAME